RECORD OF PROCEEDINGS

Minutes of Pleasant Local Board of Education Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held at Pleasant Elementary Library December 16, 20 13

The Regular Meeting of the Pleasant Local Board of Education was called to order at 6:15 p.m. Monday, December 16, 2013, by Tom Baker, President.

Mr. Baker led all in attendance in the pledge of allegiance to the flag, followed by prayer.

The following members responded to roll call: Tom Baker, Bret Bowers, Eric Grills, Gary Sims and Ed Vaflor.

14-118 Motion: (Minutes) Moved by Sims and seconded by Vaflor that the Board approve the minutes of the previous meeting: October 28, 2013.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-119 Motion: (Financial Reports) Moved by Sims and seconded by Vaflor that the Board approve the Financial Reports for October & Noveber, 2013, which included the following:

- Financial Report by Fund (FINSUM) reflecting expenditures and revenue of all funds;
- Bank Reconciliation (CSHREC);
- Revenue Account Summary Report (REVSUM);
- Check Register (CHEKPY);
- Appropriation Summary Report (APPSUM);
- General fund financial reports (Budget Vs. Actual & 7 Year General Fund History) and bar graphs;
- Financial Report by Fund (FINSUM) for Pleasant Community Academy and Pleasant Education Academy;
- Monthly Sponsor Financial Review Forms for the Pleasant Community Academy and the Pleasant Education Academy.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-120 Motion: (Investment Report) Moved by Sims and seconded by Vaflor that the Board approve the Investment Report for October & November, 2013.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-121 Motion: (GAAP Financial Reports) Moved by Sims and seconded by Vaflor that the Board approve the 2012-2013 annual GAAP financial reports prepared by the Treasurer for Pleasant Local Schools, Pleasant Community Academy, and Pleasant Education Academy.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-122 Motion: (Donations) Moved by Sims and seconded by Vaflor that the Board accept the following donations:

Anonymous	$250.00	12 Days of Giving
Lee Sisler	$500.00	12 Days of Giving
Don Easley	$100.00	12 Days of Giving
Pleasant Lions Club	$500.00	12 Days of Giving
Nam Quoce Le	$ 25.00	12 Days of Giving

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

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Presentations: Dr. Shelly Dason presented information to the Board of Education regarding the possibility of implementing a preschool/daycare program, beginning with the 2014-2015 school year.

Administrator Reports: Administrative reports were provided by the following:
Tom Haley – Transportation & Buildings/Grounds Supervisor
Brian Sparling – High School Principal
Kirk Ballinger – High School Assistant Principal/Athletic Director
Cindy Minter – Literacy Grant Coordinator
Lane Warner – Middle School Principal
Vern Kollas – Technology Coordinator
Lori Kramp – Cafeteria Supervisor

14-123 Motion: (Bus Bids) Moved by Sims and seconded by Vaflor that the Board accept and place on file the following bus bids received by the Metropolitan Educational Council for a new 83 (eighty-three) passenger school bus.

Myers	$98,708.00
Cardinal	$99,794.00

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-124 Motion: (Myers Bus Co.) Moved by Sims and seconded by Vaflor that the Board award the bus bid to Myers Bus Company for an 83 (eighty-three) passenger school bus in an amount not to exceed $98,708.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-125 Motion: (Restraint/Seclusion) Moved by Sims and seconded by Vaflor that the Board adopt the Ohio Department of Education Restraint and Seclusion Guidelines and Procedures.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-126 Motion: (Natalie Collins) Moved by Sims and seconded by Vaflor that the Board approve Natalie Collins' request for unpaid Family Medical Leave (FMLA) from October 29, 2013, through January 6, 2014. However, due to an Ohio Department of Education audit of the 21st Century Grant programs on December 3, 2013, Natalie worked 4 days during this leave period to prepare for and be present for the audit. Natalie will be compensated her normal contracted pay for those 4 days (November 14, 21, and 26, 2013; December 3, 2013).

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-127	Motion: (Lane Warner)	Moved by Sims and seconded by Vaflor that the Board adopt the following resolution: WHEREAS, the contract of employment of Lane Warner, Middle School Principal, is due to expire on July 31, 2014; and WHEREAS, the Pleasant Board of Education will soon consider whether to re-employ said administrator; BE IT RESOLVED by the board of education of the Pleasant Local School District Marion County, Ohio pursuant to Revised Code 3319.02 that: The treasurer is authorized and directed to notify Lane Warner in writing that his contract expires on July 31, 2014, and that he may request a meeting with the board of education in executive session to discuss the board's reason for renewal or non-renewal of his contract.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.
14-128	Motion: (Heather Krantz)	Moved by Sims and seconded by Vaflor that the Board employ Heather Krantz as an occupational therapist for approximately 5 hours per month at the rate of $58 per hour, effective December 1, 2013, for the remainder of the 2013-2014 school year. Heather will provide services to students identified as being in need of occupational therapy, and will be paid from federal Title VI-B Special Education grant funds.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.
14-129	Motion: (Leslie Matthews)	Moved by Sims and seconded by Vaflor that the Board employ Leslie Matthews as an occupational therapy assistant for approximately 9 hours per week at the rate of $48 per hour, effective December 1, 2013, for the remainder of the 2013-2014 school year. Leslie will provide services to students identified as being in need of occupational therapy, and will be paid from federal Title VI-B Special Education grant funds.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.
14-130	Motion: (Leslie Conway)	Moved by Sims and seconded by Vaflor that the Board employ Leslie Conway as a Title III Limited English Proficient Tutor at the rate of $65 per day for approximately twenty-six (26) days for the 2013-2014 school year. Leslie will be paid from federal Title III LEP grant funds.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.
14-131	Motion: (Tamara Dean)	Moved by Sims and seconded by Vaflor that the Board approve an unpaid leave of absence for Tamara Dean, elementary assistant secretary, effective January 6, 2014, through June 12, 2014.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-132 Motion: (Michelle Enders)

Moved by Sims and seconded by Vaflor that the Board grant Michelle Enders a one-year limited contract as assistant elementary school secretary for 7 hours per day, effective January 6, 2014, through June 12, 2014 (108 days). She will be placed on Step 0 of the building secretary salary schedule ($9.14 per hour).

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-133 Motion: (Kelsey Rinehart)

Moved by Sims and seconded by Vaflor that the Board grant Kelsey Rinehart a one-year limited contract, effective November 11, 2013, through May 30, 2014, (128 days) as an educational aide for Brenden Wymer (a Marion City School District resident special education student attending Pleasant). Kelsey will be placed on Step 0 of the Aide salary schedule ($8.81 per hour) and will work 5.6 hours per day. Marion City Schools will reimburse Pleasant Local Schools for this cost.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-134 Motion: (Tonya Felchlin)

Moved by Sims and seconded by Vaflor that the Board employ Tonya Felchlin as a substitute cafeteria worker on an "as needed" basis for the 2013-2014 school year. Tonya will be placed on Step 0 of the cook salary schedule ($8.19 per hour).

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-135 Motion: (Supplemental Contracts)

Moved by Sims and seconded by Vaflor that the Board approve the following one-year supplemental contracts for the 2013-2014 school year. **The individual(s) listed, who are required to hold a valid Pupil Activity Permit, are employed with the understanding that they <u>WILL NOT</u> be able to direct, supervisor or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc...) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent's Office. The Athletic Director along with the respective building Principal will be responsible for assuring that the individual(s) listed are in full compliance with the above requirements.**

Bob Smith — Junior Varsity Boys Basketball Coach
Kirk Ballinger — Assistant Varsity Boys Basketball Coach
($2,000 paid from the Basketball Fund)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-136 Motion: (Pupil Activity Personnel)

Moved by Sims and seconded by Vaflor that the Board approve the following resolution for the employment of pupil activity personnel:

WHEREAS, the Pleasant Local School Board of Education has offered the following positions to the employees of the district who are certificated as required by Section 3313.53 of the O.R.C. and no such employees who are qualified to fill these positions have accepted them;

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NOW, THEREFORE, BE IT RESOLVED that the Pleasant Local School Board of Education will fill the following positions in compliance with Amended House Bill 251 and all applicable rules and regulations established by the State Board of Education.

BE IT FURTHER RESOLVED that the individual(s) listed are employed for the 2013-14 school year with the understanding that they WILL NOT be able to direct, supervisor or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc..) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent's Office. The Athletic Director along with the respective building Principal will be responsible for assuring that the individual(s) listed are in full compliance with the above requirements.

Brad Potts	Assistant High School Boys Track Coach
Jeff Thompson	Assistant High School Soccer Coach

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-137 Motion: (Professional Leave) Moved by Sims and seconded by Vaflor that the Board approve the following professional leave requests:

Jennifer Garrett
Alternate Assessment Training
Marion, Ohio
January 13, 2014

Aaron Cook
OHSAA Championships
Canton, Ohio
December 6, 2013

Kipp Nelson
OHSAA Championships
Canton, Ohio
December 6, 2013

Karen Hand
Resident Educator Training
Mansfield, Ohio
November 18, 2013

Karen Hand
Alternate Assessment Training
Marion, Ohio
January 15, 2014

Tom Haley
OSBMA Workshop
Columbus, Ohio
November 12-13, 2013

Dori Traynham
State Arts Conference
Toledo, Ohio
November 15, 2013

Teresa Meddles
OAGC Coordinator Workshop
Columbus, Ohio
December 6, 2013

Julie Kubbs
I Pad & I Pad Mini 101
Westerville, Ohio
December 17, 2013

Vern Kollas
E-Tech Conference
Columbus, Ohio
January 27-29, 2014

Rich Nelson
OAT Track & Field Clinic
Columbus, Ohio
January 24, 2014

Whitney Mauk
Alternate Assessment Training
Marion, Ohio
January 13, 2014

Kristine Webb
ACT 2013 College & Career Readiness Workshop
Gahanna, Ohio
November 15, 2013

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-138 Motion: (Organizational Meeting) Moved by Sims and seconded by Vaflor that the Board approve setting the 2014 Organizational Meeting for January 13, 2014 at 6:15 p.m. in the elementary library.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-139 Motion: (President Pro Tem) Moved by Sims and seconded by Vaflor that the Board appoint Tom Baker as President Pro Tem for the January, 2014 Organizational Meeting.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-140 Motion: (Executive Session) Moved by Sims and seconded by Vaflor that the Board enter into Executive Session to discuss the employment of personnel. (Time: 8:05 p.m.)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

14-141 Motion: (Regular Session) Moved by Sims and seconded by Vaflor that the Board return to Regular Session. (Time: 8:17 p.m.)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

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14-142	Motion: (Adjourn)	Moved by Sims and seconded by Vaflor that the meeting be adjourned.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Sims-yea; Vaflor-yea. Motion carried 5/0.

The foregoing minutes are audio-recorded and maintained in the Treasurer's office.

President

Treasurer

RECORD OF PROCEEDINGS

Minutes of _____ Meeting _____

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20 _____