RECORD OF PROCEEDINGS

Minutes of Pleasant Local Board of Education Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at Pleasant Elementary Library June 24, 2013

The Regular Meeting of the Pleasant Local Board of Education was called to order at 6:15 p.m. Monday, June 24, 2013, by Tom Baker, President.

Mr. Baker led all in attendance in the pledge of allegiance to the flag, followed by prayer.

The following members responded to roll call: Tom Baker, Bret Bowers, Eric Grills, and Ed Vaflor.

Additions/Modifications: Beth Collier provided Exhibit B (2012-13 final estimated revenue and appropriations) and a corrected copy of Exhibit A (Sheakley Workers' Compensation group rating contract) to the Board of Education.

13-357 Motion: (Gary Sims) Moved by Vaflor and seconded by Bowers that the Board excuse Gary Sims from the meeting.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-358 Motion: (Minutes) Moved by Vaflor and seconded by Bowers that the Board approve the minutes of the previous meetings: May 20, 2013, and June 13, 2013.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-359 Motion: (Financial Reports) Moved by Vaflor and seconded by Bowers that the Board approve the Financial Reports for May, 2013, which included the following:

- Financial Report by Fund (FINSUM) reflecting expenditures and revenue of all funds;
- Bank Reconciliation (CSHREC);
- Revenue Account Summary Report (REVSUM);
- Check Register (CHEKPY);
- Appropriation Summary Report (APPSUM);
- General fund financial reports (Budget Vs. Actual & 7 Year General Fund History) and bar graphs;
- Financial Report by Fund (FINSUM) for Pleasant Community Academy and Pleasant Education Academy;
- Monthly Sponsor Financial Review Forms for the Pleasant Community Academy and the Pleasant Education Academy.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-360 Motion: (Investment Report) Moved by Vaflor and seconded by Bowers that the Board approve the Investment Report for May, 2013.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-361 Motion: (Sheakley) Moved by Vaflor and seconded by Bowers that the Board approve participation in Sheakley's Workers' Compensation Group Rating Plan for the 2013-2014 year. The cost to participate is $403.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

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13-362 Motion: (Advances)

Moved by Vaflor and seconded by Bowers that the Board approve temporary advances from the General Fund to the following funds. Repayment will be made upon receipt of funds.

Title I	$38,062.85
Title VI-B Special Education	13,317.72
21st Century Grant (MS)	32,841.12
21st Century Grant (HS)	34,392.66
Uniform School Supplies	66,000.00
HS Principal Fund	2,000.00

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-363 Motion: (Transfer)

Moved by Vaflor and seconded by Bowers that the Board approve a transfer of $2,595.80 from the General Fund to the Student Drug Testing Fund.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-364 Motion: (Transfer)

Moved by Vaflor and seconded by Bowers that the Board approve a transfer of $13,000 from the General Fund to the Athletic Fund.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-365 Motion: (Est. Rev./Apropriations)

Moved by Vaflor and seconded by Bowers that the Board approve the final estimated revenue and appropriations for the 2012-2013 fiscal year as follows:

			Beginning Unencumbered Balance	Final Estimated Receipts	Total Estimated Resources	Total FY13 Appropriations	Appropriations Vs. Estimated Resources
001		General	2,150,997.39	10,653,467.00	12,804,464.39	11,137,309.39	1,667,155.00
002		Bond Retirement	629,072.12	492,932.00	1,122,004.12	236,955.00	885,049.12
003		Permanent Improvement	1,239,475.75	0.00	1,239,475.75	1,239,475.75	0.00
006		Food Services	1,572.62	500,000.00	501,572.62	501,572.62	0.00
006	900A	ADA Fuel Up to Play 60 Grant	1,749.34	0.00	1,749.34	1,749.34	0.00
007		Scholarships - Total	6,295.48	2,500.00	8,795.48	8,795.48	0.00
008		Flickinger Scholarship	694.64	150.00	844.64	844.64	0.00
009		Workbooks/Supplies	(62,960.27)	143,000.00	80,039.73	80,039.73	0.00
018		Principals' Funds - Total	45,015.78	50,000.00	95,015.78	95,015.78	0.00
019		Memorials/Grants/Drug Test	1,942.44	28,174.00	30,116.44	30,116.44	0.00
031		UST	11,000.00	0.00	11,000.00	0.00	11,000.00
200		Student Activities - Total	25,720.51	70,000.00	95,720.51	95,720.51	0.00
300		Athletics - Total	31,596.37	169,700.00	201,296.37	201,296.37	0.00
451		One Net	0.00	5,400.00	5,400.00	5,400.00	0.00
516		Title VI-B - Total	16,050.81	199,875.16	215,925.97	215,925.97	0.00
533	9012	Title II-D Technology	(455.85)	455.85	0.00	0.00	0
533	9013	Title II-D Technology	0.00	0.00	0.00	0.00	0
572		Title I - Total	3,360.80	135,351.19	138,711.99	138,711.99	0.00
584	9013	Safe & Drug Free Sus. Grant	0.00	50,349.89	50,349.89	50,349.89	0.00
590	9013	Improving Teacher Quality	0.00	45,418.54	45,418.54	45,418.54	0.00
599	912C	21st Century Grant	(2,686.21)	6,009.94	3,323.73	3,323.73	0.00
599	913M	21st Century Grant - MS	0.00	200,000.00	200,000.00	200,000.00	0.00
599	913H	21st Century Grant - HS	0.00	200,000.00	200,000.00	200,000.00	0.00
			4,098,441.72	12,952,783.57	17,051,225.29	14,488,021.17	2,563,204.12

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

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13-366 Motion: (Temp. Appropriations)

Moved by Vaflor and seconded by Bowers that the Board approve temporary appropriations for the 2013-2014 fiscal year equal to 25% of the 2012-2013 final appropriations in each fund.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-367 Motion: (Bricker & Eckler)

Moved by Vaflor and seconded by Bowers that the Board approve an agreement with Bricker & Eckler to provide legal assistance with issues regarding the Affordable Care Act.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-368 Motion: (Pleasant Comm. Academy)

Moved by Vaflor and seconded by Bowers that the Board approve a reimbursement from the Pleasant Community Academy to Pleasant Local Schools for the following services for the 2012-2013 school year:

Kindergarten Instructional Services	$337,546.39
Title I Reading Instructional Services	$ 11,941.47
Kindergarten Aide Services	$ 34,385.50
School Nurse Services	$ 1,889.87
Speech Therapy Services	$ 12,984.56
School Librarian Services	$ 3,578.04
Total	**$402,325.83**

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-369 Motion: (Pleasant Educ. Academy)

Moved by Vaflor and seconded by Bowers that the Board approve a reimbursement from the Pleasant Education Academy (PEA) in the amount of $120,585.43 for instructional, aide, and guidance services provided to the PEA for the 2012-2013 school year.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-370 Motion: (Donations)

Moved by Vaflor and seconded by Bowers that the Board accept the following donations:

Anonymous	$ 600.00	Elementary Field Day
Ronald Moder	$1,000.00	Phyllis Moder Scholarship
McClintock Sisters	$1,000.00	McClintock Scholarship
Pleasant PTO	$2,002.00	Promethean Board – Elementary Music Room
Music Boosters	$ 625.00	Promethean Board – Elementary Music Room
Athletic Boosters	$ 906.00	Track Uniforms

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

Discussion Topics

Mr. Bruno recognized Shelly Dason for recently completing all coursework for her doctoral degree.

Mr. Bruno also commended the building administrators and the evaluation team members for working together to develop teacher evaluations procedures.

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Administrator Reports

Administrative reports were provided by the following:
Brian Sparling – High School Principal
Shelly Dason – Elementary Principal
Lane Warner – Middle School Principal

13-371 Motion: (PT - Emily Bruskotter)

Moved by Vaflor and seconded by Bowers that the Board approve Emily Bruskotter to provide student physical therapy services, not to exceed six (6) hours per week, at the rate of $60.00 per hour, for the 2013-2014 school year.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-372 Motion: (OT – Invo HealthCare)

Moved by Vaflor and seconded by Bowers that the Board enter into an agreement with Invo HealthCare Associates, Inc. to provide student occupational therapy services for the 2013-2014 school year. The agreement includes an Occupational Therapy Assistant for approximately nine (9) hours per week at the rate of $48.00 per hour and an Occupational Therapist for approximately five (5) hours per month at the rate of $58.00 per hour.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-373 Motion: (Mt. Vernon Nazarene)

Moved by Vaflor and seconded by Bowers that the Board enter into an agreement with Mount Vernon Nazarene University for the placement of student teachers at Pleasant Local Schools, effective July 1, 2013. This agreement shall remain in effect until either party provides notification in writing to cancel the agreement.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-374 Motion: (TRECA Agreement)

Moved by Vaflor and seconded by Bowers that the Board enter into a Reciprocal Service Agreement with TRECA for the 2013-2014 school year. This agreement provides for Pleasant resident students seeking online instruction to be enrolled through the TRECA Digital Academy.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-375 Motion: (Trident/Argonaut Ins.)

Moved by Vaflor and seconded by Bowers that the Board approve Trident/Argonaut Insurance Company to provide the following coverages, effective July 1, 2013 through June 30, 2014.

Liability	$ 3,607
Property	$18,141
Auto	$ 5,100
Total	**$26,848**

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-376 Motion: (Bldg. Leadership Team)

Moved by Vaflor and seconded by Bowers that the Board approve payments to the following members of the Building Leadership Team for meetings attended during the 2012-2013 school year at the rate of $22 per meeting. These payments are made from federal Title II-A Improving Teacher Quality Grant funds.

Rebecca Bartlett
Gwen Higgins
Sarah Kirby
Teresa Meddles
Amy Werling
Heidi Carroll
Mike Kile
Whitney Mauk
Dianne Schuring

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-377 Motion: (Job Descriptions) Moved by Vaflor and seconded by Bowers that the Board approve the following amended job descriptions:

Assistant High School Principal
Athletic Director (Grades 7-12)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-378 Motion: (Board Policies) Moved by Vaflor and seconded by Bowers that the Board adopt, delete, or revise the following board policies and administrative guidelines. **(First Reading)**

		Board Approval Status		
#	Title/Topic	New	Delete	Revise
	Policies			
0165.1	Bylaws: Regular Meetings - Correction			X
0165.2	Bylaws: Special Meetings - Correction			X
2270	Religion in the Curriculum			X
2431	Interscholastic Athletics			X
2623.02	Third Grade Reading Guarantee			X
3120.08	Technical Correction No Need for Board Approval			
3131	Reduction in Staff			X
5515.01	Safe Operation of Motorized Utility Vehicles by Students	X		
5630.01	Positive Behavior Intervention (Restraint & Seclusion)	X		
6110	Grant Funds			X
6320	Purchases			X
6530	Payment of Accrued, Unused Vacation Leave			X
6550	Travel Payment & Reimbursement			X
	New Teacher Evaluation	X		

	Administrative Guidelines			
2270	Religion in the Curriculum			X
2431C	Concussions and Head Injuries	X		
2431.01	Athletic Participation/Concussions	X		
3120B	Appointment of Pers. To Co-Curricular/Extra-Curr Act.			X
5111	Admission to the District			X
5340A	Student Accident/Illness			X
5517.01	Bullying and Other Forms of Aggressive Behavior			X
7541	Electronic Data Disaster Recovery Plan	X		
8330	Student Records			X
	Forms			
2431 F1	Parent Acknowledgment of Risk and Release			X
2431 F2	Parent Acknowledgment of Risk and Release			X
8330 F9	Annual Notification to Parents RE Student Records			X

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-379 Motion: (American History/Govt.) Moved by Vaflor and seconded by Bowers that the Board approve the Pleasant School District's required American History and American Government exit exams beginning with the 2013-2014 school year. Information and pertinent exam questions are on file in the Superintendent's Office.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-380 Motion: (Christy Lehner) Moved by Vaflor and seconded by Bowers that the Board grant Christy Lehner a one year leave of absence for the 2013-2014 school year.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-381 Motion: (Bill Clem) Moved by Vaflor and seconded by Bowers that the Board accept the resignation of Bill Clem (7-12 math instructor), effective June 30, 2013. The Board of Education thanks Bill for his seven (7) years of service to the Pleasant Local Schools.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-382 Motion: (Dennis Kaelber) Moved by Vaflor and seconded by Bowers that the Board accept the resignation of Dennis Kaelber (middle school math instructor) for retirement purposes, effective May 31, 2013. The Board of Education thanks Dennis for his twenty-four (24) years of service to Pleasant Local Schools.

	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-383	Motion: (Kirk Ballinger)	Moved by Vaflor and seconded by Bowers that the Board accept the resignation of Kirk Ballinger (Assistant High School Principal and Athletic Director) for retirement purposes, effective May 31, 2013. The Board of Education thanks Kirk for his fourteen (14) years of service to Pleasant Local Schools.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-384	Motion: (Mark Tressel)	Moved by Vaflor and seconded by Bowers that the Board accept the resignation of Mark Tressel (high school health/physical education instructor and assistant football coach), effective June 30, 2013. The Board of Education thanks Mark for his one (1) year of service to the Pleasant Local Schools.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-385	Motion: (Allie Braumiller)	Moved by Vaflor and seconded by Bowers that the Board grant a one-year limited teaching contract to Allie Braumiller as a kindergarten teacher for the 2013-2014 school year. Allie will be paid based on Masters-Step 0 of the negotiated teachers' salary schedule ($34,906).
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-386	Motion: (Robin Thrush)	Moved by Vaflor and seconded by Bowers that the Board grant a one-year limited teaching contract to Robin Thrush as a kindergarten teacher for the 2013-2014 school year. Robin is replacing Christy Lehner, who is on a board-approved one-year leave of absence. Robin will be paid based on Masters-Step 4 of the negotiated teachers' salary schedule ($41,027).
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-387	Motion: (Lori Kramp)	Moved by Vaflor and seconded by Bowers that the Board grant Lori Kramp approximately eighty (80) additional hours of extended time (4 hours per day for 20 days) for preparing summer school meals, at the rate of $16.14 per hour.
	Roll Call:	Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.
13-388	Motion: (MS/HS Summer School)	Moved by Vaflor and seconded by Bowers that the Board approve the following staff members for the Middle and High School summer school programs. Summer school is being held Monday through Thursday from 8:30 a.m. – 11:30 a.m., June 3, 2013 through June 27, 2013. All staff members are being paid with federal 21st Century grant funds.

Natalie Collins	Director	$2,000.00
Charlotte Benedict	Teacher	$22.00 per hour
Julie Wigton	Teacher	$22.00 per hour
Paula Riggs	Teacher	$22.00 per hour
Karen Hand	Teacher	$22.00 per hour

Sue Bales	Teacher	$22.00 per hour
Michelle Martin	Bus Driver	$20.00 per hour

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-389 Motion: (Bus Drivers) Moved by Vaflor and seconded by Bowers that the Board approve William Boles and Sarah Kitts as elementary summer school bus drivers at the rate of $20 per hour. They will be paid from federal Title I grant funds.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-390 Motion: (Shannon Massey) Moved by Vaflor and seconded by Bowers that the Board approve Shannon Massey's work hours at 40 hours per week, effective July 1, 2013 through June 30, 2014.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-391 Motion: (Jon Baumgartner) Moved by Vaflor and seconded by Bowers that the Board approve Jon Baumgartner for summer mowing on an "as-needed" basis at the rate of $9.50 per hour.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-392 Motion: (Summer Workers) Moved by Vaflor and seconded by Bowers that the Board employ the following individuals for summer maintenance/cleaning on an "as-needed" basis at the rate of $10 per hour.

Maruf Daverov (pending background verification)
Shukriddin Muratov

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-393 Motion: (Eric Cunningham) Moved by Vaflor and seconded by Bowers that the Board accept the resignation of Eric Cunningham as a volunteer assistant high school football coach, effective June 30, 2013.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

13-394 Motion: (Supplemental Contract) Moved by Vaflor and seconded by Bowers that the Board approve the following one year supplemental contracts for the 2013-2014 school year. **The individual(s) listed, who are required to hold a valid Pupil Activity Permit, are employed with the understanding that they <u>WILL NOT</u> be able to direct, supervisor or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc...) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent's Office. The Athletic Director along with the respective building Principal will be responsible for assuring that the individual(s) listed are in full compliance with the above requirements.**

Whitney Mauk	High School Assistant Girls Track Coach

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

3-395 Motion: (Pupil Activity Personnel) Moved by Vaflor and seconded by Bowers that the Board approve the following resolution for the employment of pupil activity personnel:

WHEREAS, the Pleasant Local School Board of Education has offered the following positions to the employees of the district who are certificated as required by Section 3313.53 of the O.R.C. and no such employees who are qualified to fill these positions have accepted them;

NOW, THEREFORE, BE IT RESOLVED that the Pleasant Local School Board of Education will fill the following positions in compliance with Amended House Bill 251 and all applicable rules and regulations established by the State Board of Education.

BE IT FURTHER RESOLVED that the individual(s) listed are employed for the 2012-13 school year with the understanding that they WILL NOT be able to direct, supervisor or coach a pupil activity program that involves athletics, routine or regular physical activity (practices, scrimmages, workouts etc..) or health and safety considerations until they have obtained a valid Pupil Activity Permit, and said permit is on file in the Superintendent's Office. The Athletic Director along with the respective building Principal will be responsible for assuring that the individual(s) listed are in full compliance with the above requirements.

Kim Atherton	Volleyball Recreation Coordinator
Trent Standley	8th Grade Girls Basketball Coach
Cindy Charpie	High School Cross Country Coach
Phil Barlow	8th Grade Boys Basketball Coach
Nick Brewer	7th Grade Boys Basketball Coach
Eric Cunningham	High School Assistant Football Coach

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-396 Motion: (Executive Session) Moved by Vaflor and seconded by Bowers that the Board enter into Executive Session to discuss the employment and compensation of personnel. (Time: 7:02 p.m.)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

-397 Motion: (Regular Session) Moved by Vaflor and seconded by Bowers that the Board return to Regular Session. (Time: 7:40 p.m.)

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

13-398 Motion: (John Bruno) Moved by Vaflor and seconded by Bowers that the Board approve a modification to Superintendent John Bruno's 2012-2013 employment contract to allow payment of accrued, unused vacation leave in accordance with board policy 6530.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea.
Motion carried 4/0.

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Held at Pleasant Elementary Library June 24, 2013

13-399 Motion: (Adjourn) Moved by Vaflor and seconded by Bowers that the meeting be adjourned.

Roll Call: Baker-yea; Bowers-yea; Grills-yea; Vaflor-yea. Motion carried 4/0.

The foregoing minutes are audio-recorded and maintained in the Treasurer's office.

President

Treasurer